

List of All Services

Errand and Transportation Services

Airport Pick-Up and Drop Off
Limo Service
Post Office Mailing
Pick-up Gifts
Prescriptions
Grocery Shopping
Car Detail/Service

Pet and Home Care

Serve Meals, Treats and Fresh Water As Directed
Daily Exercise As Directed
Administer Pet Medication As Directed
Home Peace Of Mind Check-In
Pick-Up Mail And Newspapers
Water Plants As Directed
Rotate Lights
Bring Trash/Recycling In Or Out For Collection

House Management

Home Organization Projects
Open/Close Seasonal Home For Season
Act As A Liaison For Home Vendors Such As :
Electricians
Cleaners
Landscapers

Waiting Services

Cable Or Other Home Service Technicians
Home Deliveries

Information Services

Schedule Appointments For Doctors And Home Repair
Reservations For Restaurants And Other Venues
Referrals To:
Vendors
Caterers
Home Repair
Interior Design

Personal Shopping

Shop and Purchase Gifts
Locate Hard To Find Items
Gift Wrapping
Unique Gift Ideas
Personalized Gift Baskets

Events

Plan Menus
On-site Presence For All Deliveries
Deliver Food
Coordinate Set-up and Break down of Event
Schedule Appointments

Act As A Liaison With:
Vendors
Caterers
Florist
Servers, Bartenders and Staff
Furniture Rentals
Photographers

Travel Arrangements

Airline Ticket Arrangements
Rental Car Arrangements
Hotel/Resort Arrangements
Destination Information
Vacation Home Information

Moves Made Easy

Provide Neighborhood Information
Change Mailing Address
Donate Unwanted Goods
Hire Moving Company
Set-Up Utility Accounts
On-Site Day of Move Coordination
Meet Furniture Deliveries
Set-Up of New Home
Stock House with Supplies and Groceries
Referrals to Home Vendors:
Interior Design
Landscape
Home Security
Home Cleaning

Specialized Services For Businesses

Accounting Support
Book keeping Support
Office Support
Courier and Delivery Services
Word Processing Support

Specialized Services for Seniors (non-medical)

Light Housekeeping
Run Errands and Shopping
Accompany Family Member To and From Medical Appointments
Accompany Family Member To and From Travel Destinations
Resolve Insurance and Medicare Issues
Provide Respite For Families
*David is a Certified Nurse Assistant in the State of Colorado